

# DULUTH PUBLIC SCHOOLS REGISTRATION FORM

## FOR OFFICE USE ONLY



School accepting registration \_\_\_\_\_ Date \_\_\_\_\_

Legal name and birthdate verified by:  Birth Certificate  Health Care Professional  Hospital Souvenir Certificate  Last Year's Attendance Record  
 Passport  Permanent School Record  Other Scholastic Record  SLC Registry Verification

Legal address verified by:  Property Tax Statement  Signed Lease  Purchase Agreement  Statewide Enrollment Options Form  Homeless

School assigned \_\_\_\_\_ Student ID \_\_\_\_\_ Date \_\_\_\_\_ Staff initials \_\_\_\_\_

## STUDENT INFORMATION

Student Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Gender:  Male  Female Entering Grade: \_\_\_\_\_ Start Date: \_\_\_\_\_

Resident District (if not Duluth Public Schools - ISD709): \_\_\_\_\_

If not a resident of ISD709, has an Open Enrollment Agreement been completed and sent to the Assistant Superintendent's Office?  Yes  No

Last school attended: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Has your child ever registered under a different name?  Yes - Previous name: \_\_\_\_\_  No

## FEDERAL DESIGNATIONS – Complete all questions A, B, and C

### A. For federal reporting purposes, please check the ONE response that best describes your child's ethnicity:

- Hispanic (*Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin - regardless of race.*)  
 NOT Hispanic or Latino

### B. For federal reporting purposes, please check ALL that apply describing your child's race:

- Am. Indian or Alaska Native (*Persons having origins in any of the original peoples of North America and maintain cultural identification through tribal affiliation or community recognition.*)  
 Asian (*Persons having origins in any of the original peoples of Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent. This area includes China, India, Japan, Korea, Phillipine Islands and Samoa.*)  
 Black or African American (*Persons having origins in any of the black racial groups of Africa.*)  
 Native Hawaiian or Pacific Islander (*Persons having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.*)  
 White (*Persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.*)

### C. For state reporting purposes, please check the ONE response that best describes your child's primary racial/ethnic background:

- Am. Indian or Alaska Native (*Persons having origins in any of the original peoples of North America and maintain cultural identification through tribal affiliation or community recognition.*)  
 Asian or Pacific Islander (*Persons having origins in any of the original peoples of Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent. This area includes China, India, Japan, Korea, Phillipine Islands and Samoa.*)  
 Hispanic (*Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin - regardless of race.*)  
 Black - Not of Hispanic Origin (*Persons having origins in any of the black racial groups of Africa.*)  
 White - Not of Hispanic Origin (*Persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.*)

## ADDITIONAL STUDENT INFORMATION

Country of Birth:  USA  Other (specify): \_\_\_\_\_ Date of entry to USA: \_\_\_\_\_  
Date of first enrollment in USA school \_\_\_\_\_  
Has this student completed three or more years of school in the USA?  Yes  No

### Home Primary Language

In order to help your child learn, your child's teachers need to determine which language your student uses most. Please answer the following questions:

- (1) Which language did your child learn first?  English  Other (specify): \_\_\_\_\_  
(2) Which language is most often spoken in your home?  English  Other (specify): \_\_\_\_\_  
(3) Which language does your child usually speak?  English  Other (specify): \_\_\_\_\_

### The McKinney-Vento Homeless Education Assistance Act and the Duluth Public Schools assures the educational rights for homeless and highly mobile students. Please answer the questions below that best describe your living situation (Check all that apply).

- Own or rent a home or apartment  In a shelter (family shelter, domestic violence, youth shelter) or transitional housing  On the street  
 In a motel, hotel or weekly rate housing  Live with friends or relatives because you cannot find or afford housing  In emergency foster care  
 In an abandoned building, a car, park or public space  Live with friends or relatives because you are an unaccompanied youth

As part of the McKinney-Vento Homeless Education Assistance Act, Minnesota public and charter schools must provide services that remove barriers to enrollment, attendance and educational success of students. Would you like someone to contact you regarding community supports?  Yes  No

Student's parent or sibling is active duty, reservist or recent retiree from the armed forces?  Yes  No

### Does your child receive any services in the following areas (Check all that apply)?

- Title 1  Gifted/Talented  English Learner (EL)  Special Education - Individual Education Plan (IEP)  ADA Section 504 Plan  
 Other (specify): \_\_\_\_\_

# FAMILY INFORMATION

**PRIMARY HOUSEHOLD** – The primary residence of your students. Student information, mailings and parent portal access will be provided to custodial adults at this address.

Street Address: \_\_\_\_\_ Apt #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Primary Phone: (\_\_\_\_) \_\_\_\_\_

**Primary Parent/Guardian Information** – Parent(s)/Guardian(s) living in primary household with students.

<p><b>Full Legal Name</b> <i>(Last, First, Middle)</i> _____</p> <p>Birthdate: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p>Relationship to Student: _____ <input type="checkbox"/> Custodial Adult</p> <p>Email Address: _____</p> <p>Cell Phone: (____) _____ Work Phone: (____) _____</p>	<p><b>Full Legal Name</b> <i>(Last, First, Middle)</i> _____</p> <p>Birthdate: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p>Relationship to Student: _____ <input type="checkbox"/> Custodial Adult</p> <p>Email Address: _____</p> <p>Cell Phone: (____) _____ Work Phone: (____) _____</p>
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K-12 Transportation:  Primary household address  Child care address: \_\_\_\_\_  Parent provides transportation

**Please list all members of the primary household (parent/guardian, adults & children)**

Full Legal Name - List Students First <small>(Last, First, Middle)</small>	Birthdate <small>(mm/dd/yy)</small>	Gender <small>(Check)</small>	Relationship to Student <small>(sibling, grandparent, aunt, etc.)</small>	School Attending	Grade
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____
_____	_____	<input type="checkbox"/> M <input type="checkbox"/> F	_____	_____	_____

**SECOND PARENT/GUARDIAN MAILING** – Parent/Guardian not living in the primary household with student. By completing this section, you are giving permission to send student information and mailings to the second parent/guardian. A custodial adult will receive parent portal access.

<p><b>Full Legal Name</b> <i>(Last, First, Middle)</i> _____</p> <p>Street Address: _____</p> <p>City: _____ State: _____ Zip: _____</p> <p>Birthdate: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p>Relationship to Student(s): _____ <input type="checkbox"/> Custodial Adult</p> <p>Email Address: _____</p> <p>Cell Phone: (____) _____ Work Phone: (____) _____</p>	<p>Student name(s) pertaining to this second parent/guardian                  _____                  _____                  _____                  _____</p>	<p>Shared Primary Household</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
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## EMERGENCY INFORMATION

If unable to reach parent or guardian, please call *(local contact)*:

Name \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_  
 Name \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

In case of a serious accident or illness and I cannot be reached, I authorize the doctor listed below *(local contacts)* to provide the necessary treatment:

Name of Medical Doctor \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
 Name of Dentist \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

In case of an emergency requiring immediate medical attention and school authorities cannot locate me or the above listed physician, I hereby authorize my child to be taken to:  St. Mary's/Duluth Clinic  St. Luke's  Other \_\_\_\_\_

I CERTIFY THE INFORMATION PROVIDED ON THIS CENSUS FORM IS TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
*Signature of Parent/Guardian*

\_\_\_\_\_  
*Date*